



UNITED STATES POSTAL INSPECTION SERVICE

Process to Obtain LEOSA Credentials

Process to Obtain LEOSA Credentials for Retired Postal Inspectors and Postal Police Officers

Retired postal inspectors and Postal Police officers can provide the following information to the LEOSA@uspis.gov:

1. Full name (first, middle, last, suffix)
2. Work reporting number
3. Mailing address
4. Retirement date
5. Date of last qualification on agency course
6. Passport/high quality photo. The photo must be a head and shoulders-only image with a neutral facial expression. The background should be a solid light color background (preferably light blue). Please save the photo as a jpeg file and label by last name, first name, and middle initial (e.g., Doe, John L.jpg).
7. Three copies of your signature on white paper. Your signature must have your first name, middle initial, and last name. If you have a suffix and use it on your driver's license, then please include it in your signature. Please sign your name using a black ink fine or ultra-fine Sharpie on a blank sheet of white paper. Please leave at least a two inch space between each signature. Please legibly print your name on the bottom of the page. Please save the signatures as a jpeg file and label by last name, first name, and middle initial (sig) (e.g., Doe, John L (sig).jpg).

The LEOSA identification card will be issued and mailed to you after confirmation of records with the Postal Inspection Service and USPS OIG to ensure there is no basis for denial under the LEOSA statute.



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