



UNITED STATES POSTAL INSPECTION SERVICE DRUG POLICY ACKNOWLEDGMENT

The U.S. Postal Inspection Service is firmly committed to a drug-free workplace. Applicants for employment with the Inspection Service who are currently using illegal drugs, or abusing legal drugs or substances, are not eligible for employment. The Inspection Service is able to accomplish its challenging and vital mission by hiring only highly qualified candidates.

The Inspection Service does not condone any unlawful drug activity by applicants, but it is recognized that otherwise qualified applicants may have participated in minimal and limited illegal drug activities or the misuse or abuse of substances in the past. Consequently, the Inspection Service will review this information on a case-by-case basis to determine whether an applicant's past drug activities disqualify him/her from hiring consideration.

All Inspection Service applicants are required to disclose their current and past drug usage and activity. This includes, but is not limited to, the illegal use, possession, manufacture, or sale of drugs or controlled substances in violation of Federal laws, even though permissible under state laws.

An applicant who deliberately misrepresents his or her drug history at any time during the application process is unsuitable for employment.

Absent mitigating circumstances, applicants will be considered unsuitable for employment if the applicant has:

- Used, ingested, or possessed marijuana, including for medical purposes, within the three (3) years preceding the date of the application for employment. The various forms of marijuana include cannabis, hashish, hash oil, and tetrahydrocannabinol (THC), in both synthetic and natural forms.
- Used, ingested, or possessed any illegal drug or controlled substance, other than marijuana, or misused legal drugs or controlled substances, within the seven (7) years preceding the date of the application for employment (including misuse of prescription and nonprescription drugs).
- Ever been involved in the illegal sale, manufacture, cultivation, trafficking, or production of a drug or controlled substance (including marijuana).

Initial next to each statement below, then sign and date the form.

____ I will disclose my drug usage and activities on the SF-86 (*Questionnaire for National Security Positions*) and I have completed the questionnaire on Page 2 of this form.

____ I understand I will undergo a pre-employment polygraph exam, during which I will be questioned on both my drug usage and activities as well as my truthfulness on my application and SF-86.

____ I understand the disclosure of drug usage and activities may not be automatically disqualifying. I also understand falsifying or omitting drug usage and activities will disqualify me.

Applicant's Signature	SSN	Date
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ILLEGAL DRUG ACTIVITIES QUESTIONNAIRE

Have you EVER been involved in the illegal sale, manufacture, cultivation, trafficking, production, or shipping/receiving of a drug or controlled substance (including marijuana)?

YES NO (If "NO" proceed to sign & date below.)

If "YES", provide a detailed explanation which includes dates (approx.), locations, duration, frequency, quantity, type of controlled substance(s), and estimated amount of proceeds received, etc. Include any mitigating circumstances in your response. Provide additional pages if necessary:

Applicant's Signature

SSN

Date